

A meeting of the **LICENSING AND PROTECTION COMMITTEE** will be held in the **COUNTRYSIDE CENTRE, HINCHINGBROOKE COUNTRY PARK, HUNTINGDON PE29 3TN** on **THURSDAY, 17 NOVEMBER 2016** at **2:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

**1. MINUTES** (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 19th July 2016.

**C Bulman  
388169**

**2. MEMBERS INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

**3. REPORT ON THE DELIVERY OF THE HEALTH AND SAFETY SERVICE PLAN** (Pages 11 - 16)

To consider a report by the Commercial Team Leader regarding the delivery of the Health and Safety Service Plan for the period 1st April to 30th September 2016.

**K Lawson  
388291**

**4. MONITORING REPORT ON THE DELIVERY OF THE FOOD LAW ENFORCEMENT SERVICE PLAN** (Pages 17 - 24)

To consider a report by the Commercial Team Manager outlining progress with the delivery of the Plan during the period 1st April to 30th September 2016.

**K Lawson  
388291**

**5. THE FOOD HYGIENE RATING SCHEME (FHRS) - INTRODUCTION OF COST RECOVERY ARRANGEMENTS FOR RE-SCORING VISITS** (Pages 25 - 28)

To consider a report by the Commercial Team Leader regarding the introduction of cost recovery arrangements for re-scoring inspections under the Food Hygiene Rating Scheme.

**K Lawson  
388291**

**6. DRIVER TESTING FOR PRIVATE HIRE AND HACKNEY CARRIAGE DRIVERS** (Pages 29 - 34)

To consider a report by the Head of Community regarding the need to establish a replacement scheme for the driver testing of prospective Private Hire and Hackney Carriage drivers.

**C Allison  
387075**

**7. LICENSING AND PROTECTION SUB-COMMITTEE (Pages 35 - 36)**

To receive a summary of the meetings of the Licensing and Protection Sub-Committee that have taken place since the last meeting of the Committee.

**C Bulman  
388234**

**8. SUSPENSION OF PRIVATE HIRE AND HACKNEY CARRIAGE VEHICLE LICENCES UNDER DELEGATED POWERS**

To consider a report by the Head of Community, summarising the actions which have taken place since the last meeting of the Licensing and Protection Committee.

**C Allison  
387075**

**9. DATE OF NEXT MEETING**

To note that the next meeting of the Licensing and Protection Committee will be held on Tuesday, 21 February 2017 at 2pm.

Dated this 9th day of November 2016



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

### **Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
  - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
  - (c) it relates to or is likely to affect any body –*
    - (i) exercising functions of a public nature; or*
    - (ii) directed to charitable purposes; or*
    - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

*and that interest is not a disclosable pecuniary interest.*

## **2. Filming, Photography and Recording at Council Meetings**

*The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.*

**Please contact Mrs Claire Bulman, Democratic Services, Tel: 01480 388234 / email: [Claire.Bulman@huntingdonshire.gov.uk](mailto:Claire.Bulman@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

[Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk \(under Councils and Democracy\).](#)

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.**

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*